

Administrative Internal Use Only

THE DCI MANAGEMENT ADVISORY GROUP

1. In June 1969 the Director established the Management Advisory Group (MAG) on an experimental basis. It was formed to provide an additional vehicle for advice and assistance and in no way replaces command and staff assistance available to the Director. Since its inception, MAG has demonstrated its utility by making a number of suggestions that have been favorably acted on.

2. MAG is composed of 14 officers, each serving a one-year tour. There are three members selected from each directorate and two from the DCI area. The members are chosen from the age group 30 to 45 and from GS grades 12 through 16. Tours are staggered to ensure continuity of effort. Meetings of the group are convened at least once each month.

3. MAG has no formal production responsibilities. It is free to meet as often as it wishes and request any speaker or written material pertinent to its work; it reports to the Director via the Executive Director. Its primary purpose is to render an advisory service to management by identifying and making recommendations about issues and problems arising out of the Agency's organization and practices. Some of the issues addressed by MAG have included the Agency's corporate image, personnel policies and practices, developing effective communication between management and employees, and possible redundancy of interdirectorate functions.

4. To widen its base, MAG solicits the views and suggestions of all Agency employees. MAG is not the appropriate body to hear specific personal employees grievances since there are grievance procedures already established. Rather, MAG seeks ideas that would improve the quality of the Agency's performance by affecting its personnel, its structure and methods of operation, or its external relations.

5. Employees wishing to make a suggestion should send it to DCI MAG, 7D59 Headquarters Building. Employees may also wish to contact a MAG member within their respective directorate. All contributions will be considered in strict confidentiality.

6. Operating officials and supervisors are urged to circulate this Notice among their employees.

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